

FAMILY CHILD CARE (FCC) RISK ASSESSMENT TOOL OBSERVATION

For use of this form, see AR 608-10; the proponent agency is DCSPER

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10, United States Code, Section 3013

PRINCIPAL PURPOSE: To provide information regarding prospective FCC Providers to CDS personnel for use in the certification process.

ROUTINE USES: Information provided may be released IAW the Army's blanket routine uses contained in AR 340-21.

DISCLOSURE: Disclosure of requested information is voluntary; however, if information is not provided, certification of the candidate may be denied.

SECTION I - PROVIDER

1. Describe what happens when you first arrive.
 2. Who is in the house when you arrive? (*Indicate the number and ages of all children, including family members and those in care, as well as the number and sex of any other adults or family members present.*)
 3. Describe how the provider handles interruptions (e.g., the phone ringing, someone at the door, family member's demands, etc.)
 4. How does the provider handle crises, emergencies, the unexpected?
 5. Describe the husband's presence/involvement in the day-to-day operations of the FCC home.
 6. How are the provider's own children involved in the FCC program?
 - What is your impression of the provider's health and well-being?
 - What is your impression of the provider's attitude toward her work?

FAMILY CHILD CARE (FCC) RISK ASSESSMENT TOOL OBSERVATION (CONT'D)

SECTION II - PROVIDER-CHILD INTERACTIONS

7. How do the children behave around the provider and her family?

8. How does the provider care for children of differing ages, abilities and interests (e.g., *infants, toddlers, preschoolers, and school-age children*)?

9. How does the provider react when a child breaks the rules?

10. How does the provider speak to a child who is misbehaving?

11. What type of physical contact does the provider have with a child who is misbehaving?

12. How does the provider react to a child who is crying?

13. Describe what happens at meal time.

14. How does the provider react to a child who has a toileting accident?

FAMILY CHILD CARE (FCC) RISK ASSESSMENT TOOL OBSERVATION (CONT'D)

SECTION II - PROVIDER-CHILD INTERACTIONS CONT'D

15. Describe the provider's diapering procedures.

16. Describe any instances of children who display behavior problems.

- What is your impression of the provider-child interactions you observed?

SECTION III - SUPERVISION

17. Where are the children during your visit?

18. Describe the type of indoor activities you see.

19. Describe the type of outdoor activities you see.

20. How does the provider use TV with the children, and for herself?

21. How does the provider keep children away from dangerous things and/or her personal possessions?

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SECTION III - SUPERVISION CONT'D

22. How are older children involved in the care and supervision of younger children?

23. Describe what happens at nap time?

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- What is your impression of the provider's supervision of the children in her care?
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SECTION IV - ENVIRONMENT

24. Describe the condition and appearance of the house.

25. What type of space is provided for the children?

26. Could unknown adults and adolescents have access to children because of problems with the facility?

27. Could unknown adults and adolescents have access to children because of lack of supervision?

28. Could adults and adolescents known to the provider have an opportunity to abuse children because of the choice of substitutes or helpers?

29. Could adults and adolescents known to the provider have an opportunity to abuse children because of lack of supervision?

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SECTION IV - ENVIRONMENT CONT'D

- What is your impression of the safety of the environment for children?

- What is your impression of the emotional "feel" of the environment?

SECTION V - PROVIDER-PARENT INTERACTIONS

30. What type of communication does the provider have with the parents of the children in her care?

31. What type of contracts does the provider have between herself and the parents of the children in her care?

32. How does the provider react when a parent is late to pick up his/her child?

33. How does the provider handle fee disputes with parents?

34. Describe the provider's methods for keeping daily attendance records.

- What is your impression of the provider-parent interactions?

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SECTION VI - ADMINISTRATIVE INTERACTIONS

35-38. Ask the provider to show you the following administrative forms, and evaluate each for comprehensiveness.

- Emergency/contingency plan.

- Discipline policy.

- Parental authorization regarding which other adults may pick up children.

- Sick Child/Health Policy.

39. How would you describe the provider's relationship with her outreach worker?

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- What is your impression of the administrative interaction?